



Public Works Maintenance Technician

The Town of Ramseur is currently seeking a Public Works Maintenance Technician.

General Statement of Duties:

Performs Routine manual labor in maintaining the town's streets, water and wastewater lines and pipes, Town structures, facilities and grounds. Performs light to heavy manual labor work in the reading of meters, mowing, painting, repairs, collection and disposal of yard waste. Candidates should have a valid NC Driver's License.

Distinguishing features of this class:

An employee in this class performs routine manual work in providing safe and attractive structures, facilities, and grounds for use by town residents. Work includes general landscaping, digging, equipment maintenance, patching roads, driving town vehicles, loading and unloading crew supplies, directing traffic, and other labor-intensive task. Work also includes helping the water and sewer department with tasks as needed. This position will be subject to on call for emergency issues. Duties may also include collecting municipal garbage, and yard waste. Work occurs in all weather conditions and may including working holidays and overtime. Work is supervised by a public works crew leader or department director and is evaluated for efficiency and work completion according to department and community standards.

This Employee must exercise some independence as the employee travels between assigned worksites, and completes assigned work at each site. Work is evaluated for safety, operation, and overall appearance of town structures, and is checked daily by visual inspection and feedback from patrons.

Illustrative Examples of Work:

- Operate leaf truck
- Operator wood chipper
- Routine vehicle and equipment maintenance (oil changes, grease of machines, tire rotations)
- Drives dump truck to and from worksites hauling debris, mud, and materials used for back fill
- Performs general landscaping work including mowing, weed eating, and pruning trees and shrubs and edging sidewalks when needed.
- Works along an assigned route for picking up yard waste, and loose junk goods
- Spray for weeds when needed
- On call for streets and water and sewer repairs
- Building maintenance, general repairs, painting, relocating furniture and equipment
- Other general maintenance duties as assigned

Knowledge, skills and abilities:

- General knowledge of manual labor and maintenance work performed by a municipality
- Ability to understand and follow oral and written instructions given by a supervisor
- Ability to perform manual labor tasks
- Ability to operate a mower, tractor, dump truck, leaf blower, weed eater, and other maintenance equipment
- Some knowledge of truck operation and maintenance

- Ability to read and record numbers accurately
- Physical ability to walk and stand for long periods of time
- Physical abilities to perform duties in heavy traffic and under adverse weather conditions
- Ability to work as part of a team.

Education and Experience:

Graduation from high school or GED equivalency and some experience in the maintenance of buildings and grounds is desired, or prior experience working in street maintenance and/or distribution/collections systems. Experience operating heavy equipment is desired but not required.

Other Requirements:

- Must be of good moral character and integrity

Compensation Package:

In addition to salary, the Town of Ramseur offers an excellent benefits package including 100% paid medical/dental/vision/life insurance, membership in the NC Local Government Employees Retirement System, 5% 401(k) contribution with no match required, 13 paid holidays, 12 paid vacation & sick leave days annually.

Submission Requirements:

Interested candidates should submit a completed Town of Ramseur Employment Application available on the Town of Ramseur website, www.townoframseur.org or by stopping by Town of Ramseur Municipal Building, 724 Liberty Street, Ramseur.

The Town of Ramseur is an Equal Opportunity Employer